

Workers' Compensation and injury on duty (IOD), health and safety provisions, and medical assessment;

Feel:

- more confident when dealing with some of the challenges and key issues related to duty to accommodate members with disabilities (i.e.; mental health disabilities, multiple disabilities and other oppressions and harassment);
- they have the tools and information needed to effectively represent members requiring accommodation in the workplace;

Be Able To:

- apply the legal definition of discrimination and accommodation in the workplace;
- identify proactive accommodation measures for the workplace;
- name various recourse mechanisms for members requiring accommodation.

The details:

The PSAC will provide travel, accommodation, meal and incidental allowances, loss of salary, and reimbursement of family care costs, in accordance with the PSAC Travel and Family Care policies. Please note that hotel accommodation will not be provided for participants living in the Saskatoon area.

PSAC representatives interested in this course are asked to complete the attached application form and submit it by ***Wednesday October 31, 2012*** to:

Judy Shannon, Prairies Regional Education Officer
c/o PSAC Edmonton Regional Office
e-mail: shannoj@psac.com
fax: 780-429-2278

All applicants will be contacted by November 6, 2012 to advise if they have been accepted as a participant on the course. Details about travel, accommodation, expenses, etc. will be sent to union representatives selected as course participants by November 7, 2012.



ADVANCED DUTY TO ACCOMMODATE APPLICATION FORM

**Please complete this form and send it to Judy Shannon, Prairies
Regional Education Office at shannoj@psac.com
or fax 1-780-429-2278 by Wednesday October 31, 2012.**

COURSE INFORMATION
Course name: Advanced Duty to Accommodate
Course date and location: December 7-9, 2012 Saskatoon, Saskatchewan

PERSONAL INFORMATION	
Name:	
PSAC ID #:	
Home Address:	Postal Code:
City:	
Work Tel:	Home Tel:
Work E-mail:	Home E-Mail:
Local and Component/DCL:	
Loss of Salary required? Yes _____ # of hours _____ No _____	
Travel to course location: Less than 60 kms _____ 60-100 kms _____ More than 100 kms _____	
Will you be claiming Family Care reimbursement? Yes / No	
Employer and work location:	

UNION ACTIVITIES and COURSE PRE-REQUISITES

How long have you been a PSAC member?

What is your current union position?

Please describe your experience and training regarding **representing members with disabilities**:

Please describe your experience and training regarding the **duty to accommodate**:

Please describe your union training (or equivalent experience) directly related to **representation**:

Have you completed the TUB (Talking Union Basics) course? Yes / No

If yes, where and when did you take the course?

ADDITIONAL NEEDS: ACCESS AND DIET REQUIREMENTS

The PSAC is committed to ensuring that the accessibility and dietary requirements (if applicable) of our members are respected. If you have any persistent or permanent physical, mental, learning or sensory impairment as recognized under the Canadian Human Rights Act and have additional needs that you require accommodation for, please indicate them below and provide any necessary explanation that will assist us in meeting them. (i.e. special diet; use of a wheelchair, walker or crutches; blind or visually impaired; deaf or hearing impaired; need assistance leaving room in an emergency; allergies) :

COURSE ENVIRONMENT

SMOKE AND SCENT FREE: All PSAC events, including this course, are smoke-free. To assist members with environmental sensitivities, this course will be a scent-free event. Suggestions for a scent-free environment will be provided to confirmed course participants.

SIGNATURES

APPLICANT: With this application, I agree to attend and participate in all sessions and to complete all assignments. I have read the PSAC policy documents on harassment provided by my Local and/or the PSAC Regional Office, and I understand my responsibilities in accordance with them.

Signature of applicant

Date of application

OPTIONAL SELF IDENTIFICATION

The PSAC is committed to ensuring that PSAC education programs are accessible to all members. The information requested in this section will help us select participants for this course, and will help determine if we are reaching members who belong to groups identified in the PSAC Human Rights policy. **All information will be kept confidential.**

Are you a member of one of the following equality-seeking groups?

RACIALIZED (previously referenced as racially visible) _____

ABORIGINAL _____

WOMAN _____

PERSON WITH A DISABILITY _____

YOUNG WORKER (30 and under) _____

GAY, LESBIAN, BI-SEXUAL or TRANSGENDERED _____

This document can be made available in various electronic formats (i.e. rich text format, PDF), on disc, and in Braille. Please contact your PSAC Regional Office for more information.