

Appendix E

Prairies 2017 Convention Timeline

Important dates/deadlines:

September 6, 2016 – Distribute Convention call-out & launch online registration

- PRC Reps are responsible to register themselves online

December 8, 2016 – Resolutions Deadline & Subsidy Deadline

January 21-22, 2017 (Winnipeg) – Convention Committee meetings

February 17, 2017 – Subsidies Mailed

February 21, 2017 – Post resolutions, financials, and reports to the Prairies website

March 16, 2017 – Deadline to qualify for hotel group rates / Deadline for Prairie Voice Award Submissions

April 21-23, 2017 – Prairie Region Triennial Convention

Upcoming Meetings:

November 26-29, 2015 (Edmonton) – PRC meeting

February 19-21, 2016 (Saskatoon) – PRC meeting

- Suggestions/discussion on resolutions. Committees and/or Reps should bring a draft of any resolution they would like PRC to consider submitting.
- Possible discussion about delegate entitlement/establish committee to examine delegate entitlement
- National Officers to attend one day
- Review draft budget for Convention expenses

November 4-6, 2016 (Calgary) – PRC meeting

- Establish PRC Convention Committees
- Debate on resolutions submitted by PRC
- Preliminary Convention agenda to be reviewed/approved
- Review preliminary regional budget/descriptions from the Finance Committee

January 19-20, 2017 (Winnipeg) – PRC meeting

- PRC Rep / Committee reports to Convention are due for this meeting, in addition to regular reports to the meeting
- Determine final subsidy
- Approve regional budget/descriptions submitted by Finance Committee

January 21-22, 2017 (Winnipeg) – Convention Committee meetings

- Resolutions will be distributed to entire committee in advance, and committee members will be expected to read prior to meeting.

April 20, 2017 (Winnipeg) – PRC pre-Convention meeting