

Finance committee report to Prairie Regional Council  
November 2016

1- recommendation for consideration that the PRC undertake a financial audit by a qualified accounting firm for the period of 2015-2016 and that the cost be taken from the Deferred Revenue of up to \$6000.

The finance committee recommends in favor of the recommendation

2- Draft Prairie Recruitment Strategy

We the finance committee can not accept this proposal as presented

Question: If this documents was created from a meeting in July why was the finance committee not given a copy for discussion long before the day prior to the committee meeting. Had we had this document ahead of time we could have asked the following questions with a request for answers in time to adequately discuss the request at this committee meeting.

What we need to see from committee

- clear plan of action for the committees/ council of how this recruitment would happen
- Better cost allocation to tasks that would require funding
- What measuring will be required to assess success of plan/ at what interviews/ milestones
- Who is going to provide the additional support for this specific initiative in the regional offices
- What is the specific timelines for this initiative is this the right time given the convention cycle that is about the begin.
- Who is responsible for and what is the plan for the website modification

3- The finance committee was asked by the resolution committee to provide direction as to whether funding could be found in support of a resolution to have the PRC accounts audited annually.

The finance committee responded that:

Costing of \$4500 needs to be allocated in the next budget cycle annually. It is the recommendation of finance committee that these funds be allocated by combining the regional council conference call and regional council comm/PRC network that combined value \$7500 and reduced that line item to \$3000 leaving a budget forecast of \$4500 for the audit.

4- Comparative Income Statements

The finance committee recommends that going forward any over expenditures in the HRC, RWC and Area Council/AC assistance be offset by national funding to be shown on the financial statement as miscellaneous revenue.

Report of the PRC By-Laws Committee  
November 2016

Members of the Committee:

Samuel Akinsanya  
Satinder Bains  
Glen Johnston  
Michelle Lang  
Jackie Nettleton

The Prairie Region Bylaws Committee met by Conference call on the 27<sup>th</sup> of Sep to discuss resolutions that the Committee would want to bring forward to the PRC for discussion and possible adoption by the PRC. These resolutions will need to be voted on at the November PRC meeting for furtherance to the Convention Bylaws Committee.

The Agenda for the meeting was set as follows:

1. Second Alternate REVP
2. PRC Audited Financial Statements
3. A/REVP Duties
4. Area Council/Regional Committees Financial reporting
5. General Discussion

After discussing the agenda items, the Committee also discussed a few more issues that had been topics of discussion at previous PRC meetings. The roles and responsibilities of PRC members were once again under the microscope with discussion on adding duties, the validity of PRC positions, etc. As in the past the focus was on the sustainability of the Geographic and Area Council Rep positions, the possible amalgamation of the two positions, etc. At this time the Committee felt that based on the past history this issue would be best be discussed at the Area Council, Component, DCL etc level to ensure full transparency in the process.

The PR Health and Safety Committee was also discussed as the setup of this committee had generated discussion at the February meeting of the PRC and how to meet the mandate of Resolution GEN-50 from the PSAC National Convention. The Committee decided that the Chair would send an email to the PRC Health Safety Committee to ask if they had had any discussion on this issue and if so what would be forthcoming from that discussion.

An email was sent to the Chair of the PRC Health and Safety Committee and the response was thought provoking in the least. It was clear that more discussion is needed and a clear mandate of what the Regional Committee's role would be. Perhaps more direction from PSAC National office on the mandate of the Committee other than there was a resolution so set one up. By the end of the day a Resolution was generated and sent to the chair of Health and Safety Committee for their feedback and or direction.

After much discussion, review and rewrite, 9 resolutions were finalized for presentation to the November PRC meeting, with the possibility of a tenth forthcoming after review by the Health and Safety Committee.

There was also discussion on a definition of the "budget variance report" and as a result the Committee is recommending an addition to the Glossary be ratified at the Nov meeting.

On a personal note I would like to take this opportunity to thank each and every member of the committee for their hard work and dedication while on this committee.

Respectfully submitted,

Glen Johnston  
Chair Pr Bylaws Committee

**Proposed Changes:**

**Glossary**

**ADD:**

**Budget Variance Report:** The purpose of a "**Variance Report**" is to identify differences between the planned financial outcomes (the **Budget**) and the actual financial outcomes (The Actual).

**Amended Definition:**

**Budget Variance Report:** A report showing the actual amounts, budgeted amounts and any difference between the two for a particular accounting period.

PRC Education Committee  
Report

The committee has continued to connect via conference calls and contributed to the development of the Prairies Regional Education Plan along with various PSAC Prairies leaders, active union members and PSAC regional office staff.

Prior to the finalization of the plan, discussions took place between committee members and our Regional Education Officer reviewing the Education Action meetings that took place across the region, and allowing for input from committee members regarding what they would like to see included in the plan. Including; increasing our ability to reach members in smaller communities, identifying specific educational needs within the different areas of the region, new and innovative ways of providing training and what role(s) new and existing members of the Alliance Facilitator Network can play in enhancing our ability to provide education.

The plan's components include the core education program as well as the advanced education program, and by design will include more face-to-face education opportunities.

The Alliance Facilitators Network will also play a role in augmenting the educational opportunities offered through the various regional offices. Prairie Region Alliance Facilitators complete a five-day facilitation skills course and further develop their facilitation skills through a three-step certification process. Alliance Facilitators will bring union education directly to the workplace through "lunch and learns" or after-hours (at or near the workplace) education events.

Finally, a renewed emphasis on promoting the extensive online educational opportunities available through the PSAC will contribute positively to a greater number of members accessing educational opportunities at their own pace and time.