

PRC Finance Committee Report

This report narrates the activity of the PRC Finance Committee for the period of November 2018 thru to May 2019. Members are Evelyn Jackson, Krysty Thomas, Sheilagh Hanson, and Glen Johnston.

The Committee met over conference call April 27th to review Regional Committee's 2018YE Finance packages, as well as review and approve 2019 budget allocation requests. The Committee again identified some additional changes with the Finance Package (i.e.: the package should show that ALL financial requests are accompanied by a business case (this is so that when the Committee meets they are not second-guessing what and where exactly the monies are being spent on). Also it was suggested that minutes are to include the minutes from the AGM or meeting showing where the audited financial report was approved/accepted, the budget request was reviewed and adopted, election of new executive, etc.

The Committee has received and reviewed the Quarter 4 2018 Financial Statement, and will present it for approval at the May PRC meeting. However at the time of this report, the Committee has yet to receive or review Quarter #1 2019 or the 2018 Financial audit that occurred in February 20th.

Alec Goertzen
Chair, PRC Finance Committee

RESOLUTION #1
FINANCIAL PACKAGES

WHEREAS


Committees and councils that do not submit their year-end financial reports by the March 15th deadline continue to receive funding with no penalty.

WHEREAS

This practice undermines the dignity of the committees and councils that do submit their year-end financial reports prior to the March 15th deadline.

BE IT RESOLVED THAT

No funding be issued to committees or councils that do not submit their financial year end reports prior to the March 15th deadline.



Sister Evelyn Jackson
Saskatoon & District Area Council Rep

RESOLUTION #2
FINANCIAL PACKAGES

WHEREAS

Committees and councils that submit their year-end financial reports after the March 15th deadline continue to receive funding with no penalty.

WHEREAS

This practice undermines the dignity of the committees and councils that do submit their year-end financial reports prior to the March 15th deadline.

BE IT RESOLVED THAT

Funding be issued on a pro-rated system at a loss of 10% per month to committees or councils that submit financial year end reports after the March 15th deadline.



Sister Evelyn Jackson
Saskatoon & District Area Council Rep

The Finance Committee would like to put forward a motion that funds from the 2020 unallocated surplus of up to \$9,000.00 be used to fund a 1-1/2 day meeting to review and make recommendations to the Prairie Region REVP on the Area Council and Prairie Region Committee financial packages. This meeting is to be held, if possible, on the weekend to reduce costs and no later than 2 months after the 2020 deadline of the receipt of the financial packages.

FINANCE COMMITTEE RECOMMENDATION #1

That the PRC approve up to \$90,000.00 from Deferred Revenue to hold 5 strategic planning/financial training sessions as follows:

- one two-day session per Regional Office will be held in Sept/Oct. 2019 during the regular work week
- up to 4 executive members from each committee and area council in the regional office area will be fully funded
- all PRC members will be fully funded
- Regional Reps assigned to committees and area councils will attend funded through the Regional Office
- at least one member of the PRC Finance Committee will attend each session

<u>Winnipeg & Westman</u>
5 Area Councils & Committees & PRC = 27
Salary: 27 x 275 x 2 days = \$14,850.00
Hotel: 7 x 175 x 2 nights = \$2450.00
Per Diem: 7 x 108.55 x 2 days + 20 x 20.10 x 2 days = \$2323.70
Mileage = approx. \$350.00
Flights = approx. \$800.00
Misc (parking etc.) = \$250.00
Total: \$21,023.70

<u>Regina</u>
3 Area Councils & Committees & PRC & 1 Finance Committee member = 18
Salary: 18 x 275 x 2 days = \$9900.00
Hotel: 2 x 175 x 2 nights = \$700.00
Per Diem: 2 x 108.55 x 2 days + 16 x 20.10 x 2 days = \$1077.40
Mileage = approx. \$500.00
Flights = approx. \$600.00
Misc (parking etc.) = \$100.00
Total: \$12,877.40

<u>Edmonton</u>
4 Area Councils & Committees & PRC & 1 Finance Committee member = 20
Salary: 20 x 275 x 2 days = \$11,000.00
Hotel: 1 x 175 x 2 nights = \$350.00
Per Diem: 1 x 108.55 x 2 days + 19 x 20.10 x 2 days = \$980.90
Mileage = approx. \$100.00
Flights = approx. \$600.00
Misc (parking etc.) = \$100.00
Total: \$13,130.90

Saskatoon & Prince Albert
4 Area Councils & Committees & PRC = 20
Salary: 20 x 275 x 2 days = \$11,000.00
Hotel: 10 x 175 x 2 nights = \$3500.00
Per Diem: 10 x 108.55 x 2 days + 10 x 20.10 x 2 days = \$2573.00
Mileage = approx. \$1485.00
Misc (parking etc.) = \$500.00
Total: \$19,058.00

Calgary & Lethbridge
4 Area Councils & Committees & PRC = 24
Salary: 24 x 275 x 2 days = \$13,200.00
Hotel: 10 x 175 x 2 nights = \$3500.00
Per Diem: 10 x 108.55 x 2 days + 14 x 20.10 x 2 days = \$2733.80
Mileage = approx. \$2090.00
Misc (parking etc.) = \$500.00
Total: \$22,023.80

TOTAL: \$88,113.80

PRC Communications Committee Report – Deb Kosteniuk, Chair

The Communications Committee provided input on the swag purchased for the Prairie Region. We ordered the following:

- 11" Biodegradable Balloons Assorted colors
- Ladybug Tattoos
- Two Tone Flat Whistles
- 6" Rulers
- Screen Cleaners

Some comments about the Swag:

The whistles are still a huge success; they are often the first thing reached for on the swag table at events. The biodegradable balloons will need rethinking. Nowhere on the packaging does it tell you the balloons are biodegradable, and many municipalities have outlawed balloons at events because of the harm they do to wildlife. The rulers were a great success as well; little six inch rulers are great for kids, but also for adults who can store them easily in shirt pocket, purse, or backpack. Ladybug tattoos – popular with kids under 5 but older boys don't want to wear them. Screen cleaners – always popular. We also asked for a lot of the childcare.now coloring packages – not sure of the amounts that remain.

There are always a ton of great ideas that turn out to be too cost prohibitive for us to pursue. But we hope to be able to get swag items that appeal to all.

We developed a contest for the region that we hoped would make members willing to provide PSAC with their up-to-date contact information. We offered members a chance to win a \$500 gift card if they simply filled in their contact details on an electronic entry. When the contest ended in January, we picked one winner from each province in the region. In addition, we offered a prize to the local that did a great job of promoting the contest and getting their members' participation. The local that won printed "funny money" with the contest details and link on one side and handed it out to members to encourage them to play the contest.

We had a conference call on March 12, 2019 and are turning our focus to the 2020 Regional Triennial and a few other items.

One of those items would be to showcase Prairie activists in the Newsletter. Initial idea was that the Communications Committee would coordinate by asking PRC reps to provide suggestions based on the work they are doing with members. Then, through the Communications Committee, PRC reps would send some notes to the Regional Communications Officer that could then be used to prepare an article. A lot of the PRC members are communicating with locals and/or committees, depending on their constituencies) and would have knowledge on members that would be good to profile.

We are looking at convention themes and are paying particular attention to the fact that Convention will be in 2020 – we have some ideas of tying that to 20/20 Vision. We are also responsible for the Prairie Voice Awards given out during convention and are looking to reduce the categories from 9 down to 5 or 6 to reduce some overlap. We discussed speakers for the Convention and will spend more time discussing this at our face to face meeting in May. We will also determine the prizes given for the Prairie Voice awards. Last convention we found some really nice small artwork to give as the awards. We will be making our presentation on Convention themes etcetera at the November PRC meeting.

Deb Kosteniuk,
Chair

Prairie Region Health & Safety Committee Report to PRC May 2019

The Regional Health & Safety Committee participated in few conference calls since the 2018 Regional Health and Safety Committee to continue establishing the New Committee's operation and mandate.

The Committee selected its two Co-Chairs. One Co-Chair (Sister Kim Wyllie-UCTE) was selected to represent Components/DCLs And; one Co-Chair (Brother Gus Mardli-PRC) was selected to represent the PRC members on the committee.

The last Conference Call the committee had on April 16, the meeting was chaired by one of the Co-Chairs for the first time.

The committee has no representation from DCLs as of yet but has representation from the following components: UCTE, CIU, UHEW, CEIU, UTE, UNDE, USJE and AGR.

The committee received a list of the yearly days of recognition from the PSAC Regional Health & Safety Officer to plan activities focused on these days of recognition.

The very first action item was circulation a letter to our prairie members in observance of the April 28 Day of Mourning. Although it was done on a such a short notice but we were able to circulate activities taking place in major centres in the three provinces.

The committee ran a quiz competition that was sent to members in the Prairies. This was done in, in conjunction with NAOSH Week, now known as Safety and Health Week ~ May 5-11, 2019. This year's theme was **People, Passion and Prevention**. The winner was randomly selected from a draw among those with the most correct answers. The winner was Brother Robert Lemoine (UHEW) who will receive a black PSAC "Union Pride- Prairie" wide jacket. Congrats to Robert as he got 100% of the Quiz answers correct.

Meetings for the remainder of the year were set tentatively: A regular conference call on June 18; an All Prairie Members townhall will be the on Sept 17th (possibly by Webinar if feasible); and a regular conference call on December 17 which would be our 4th officially mandated meeting for the year.

Respectfully Submitted,

Your Prairie Region Health & Safety Committee

Kim Wyllie (Co-Chair, Component/DCL) Gus Mardli (Co-Chair,
PRC)

Val Illingworth (PRC)

Kristy Slattery (PRC)

Satinder Bains (PRC)

Mike Fraser (CIU)

Faye Kingyens (UHEW)

Randy Olynyk (AGR)

Chris Davis (CEIU)

Jayne Fisher (UNDE)

Lorne Roslinski (UTE)

Valda Behrens (USJE)