Appendix E

VOUCHER

COMMITTEE / COUNCIL: _____

Issue Date:	Cheque #
PAYEE	
REASON	
DATE OF ACTIVITY:	
RECEIPT(S) ATTACHED: Yes ☐ No ☐	
AMOUNT OF CHEQUE: $	
APPROVED IN BUDGET: Yes ☐ No ☐ **If no, provide supporting documentation c/w REVP's approval**	