



**PSAC Calgary Regional Office  
2015 Fall Education Calendar**

Course Title	Date and Time	Course Description
<p><b><i>National Aboriginal Peoples' Conference</i></b></p> <p><b>Edmonton Regional Office</b></p> <p><b>Open to all Aboriginal, Inuit and Métis members in Alberta.</b></p> <p><b>Facilitated by: Louise Laporte</b></p>	<p>Saturday, November 14 9:00 am to 4:30 pm</p> <p>Sunday, November 15 9:00 am to 4:30 pm</p> <p><b>Registration deadline is November 4, 2015</b></p>	<p>This year we will hold the NAPC courses for Aboriginal, Inuit and Métis members.</p> <p>The NAPC course is for members who have had little or no exposure to their union and would like to learn more about it. During the course, participants will learn more about:</p> <ul style="list-style-type: none"> <li>the role of the union in advancing Aboriginal rights in the workplace, the union, and our communities;</li> <li>resources and decision-making in the PSAC; and,</li> <li>how to become more active in the PSAC through local, regional and national structures.</li> </ul> <p><b>Registration will be available through the Edmonton Education webpage.</b></p>
<p><b><i>Local Officers Training</i></b></p> <p><b>Red Deer - TBD</b></p> <p><b>Open to members in Red Deer and Area</b></p> <p><b>Facilitated by: Dolly Ablitt</b></p>	<p>Friday, November 20 9:00 am – 4:30 pm</p> <p>Saturday, November 21 9:00 am- 4:30 pm</p> <p>Sunday, November 22 9:00 am- 4:30 pm</p> <p><b>Registration deadline is November 10, 2015</b></p>	<p>This course will bring together Local Executive members and committee members for skill development and knowledge building. Local Executive members and Committee members will learn to work more effectively by developing an understanding of their roles and responsibilities. The course will introduce alternatives to assist with decision-making processes, and help participants develop the tools necessary for managing Local/Committee workloads more effectively.</p>

You may register online at: <http://prairies.psic.com/southern-alberta-education-registration-fall-2015>.





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<b>Course Title</b>	<b>Date and Time</b>	<b>Course Description</b>
<p><b>Joint Talking Union Basics and Grievance Handling</b></p> <p><b>Open to members in the Lethbridge and Medicine areas only.</b></p> <p><b>Location TBD</b></p> <p><b>Facilitated by: Raj Hari</b></p>	<p>Talking Union Basics Friday, November 27 9:00 am – 4:30 pm</p> <p>Grievance Handling Saturday, November 28 9:00 am – 4:30 pm</p> <p>Grievance Handling Sunday, November 29 9:00 am – 4:30 pm</p> <p><b>Registration deadline is November 13, 2015</b></p>	<p>This three-day course will combine the Talking Union Basics and Grievance Handling Courses.</p> <p>The first day will be dedicated to the union’s key “introductory” education event. If you have wondered what it means to be a union member, how PSAC works, and what happens to your dues dollars, then Talking Union Basics provides answers to these questions. The course also introduces the collective agreement, your employee rights and your rights as a member of the PSAC. You will learn about the many opportunities to be active in the union and ways you can make a contribution to building strong locals in the Prairie region. It is recommended that members take the Talking Union Basics first, as it provides the basic knowledge you need to get the most from other PSAC Courses.</p> <p>Day 2 and 3 is geared towards union stewards and develops participants’ knowledge, skills, and confidence in effectively solving problems at the workplace. A major portion of time will be spent on the relevant technical skills: i.e. identifying, investigating, writing up, and presenting grievances.</p>

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<b>Course Title</b>	<b>Date and Time</b>	<b>Course Description</b>
<p><b><i>Violence Prevention in Federally Regulated Workplaces</i></b></p> <p><b>Calgary, AB</b></p> <p><b>Open to members in Alberta and Southern Saskatchewan.</b></p> <p><b>Facilitated By: Clint Worth</b></p>	<p>Saturday, December 5 9:00 a.m. to 4:30 p.m.</p> <p>Sunday, December 6 9:00 a.m. to 4:30 p.m.</p> <p><b>Registration deadline is November 17, 2015</b></p>	<p>This brand new, two-day advanced course will provide information and better enforcement tools to PSAC Locals, and Health and Safety Committees on the Canada Labour Code Part II requirements on violence prevention as well as its applicable regulations. This course will:</p> <ul style="list-style-type: none"> <li>highlight the legal requirements on violence prevention within Part II of the Canada Labour Code and Part XX of the Regulations;</li> <li>help activists understand the existing recourses available in preventing and dealing with violence occurrences in the workplace;</li> <li>assist members in better understanding rights and obligations for workers, workplace committees and for the union;</li> <li>assist activists to better understand how a complaint is handled and what other protections are available for PSAC members.</li> </ul> <p>Participants should have a basic knowledge and understanding of Section 127 Internal Complaint Resolution Process, Section 128 Right to refuse Dangerous work, and the 3 basic rights (Right to know, Right to participate and Right to refuse).</p>
<p><b><i>Building the Union Through Stewards Work</i></b></p> <p><b>Calgary, AB</b></p> <p><b>Open to all Union Stewards in Southern Alberta.</b></p> <p><b>Facilitated by: Judy Shannon/Raj Hari</b></p>	<p>Monday, December 7 9:00 am to 8:30 pm</p> <p><b>Registration deadline is November 24, 2015</b></p>	<p>The Building the Union through Steward's Work event is for active union stewards who want to develop their union-building skills and share collective solutions to workplace issues. Participants will also draw on their steward experiences to help create the 2016 – 2018 Prairies Regional Education Plan.</p> <p>What we'll be doing: During the day stewards will learn more about effective communication techniques, circles of influence, and strategies for resolving workplace issues. In the evening, stewards will be joined by other union activists and together we will identify the key elements of the Prairies Education Plan for the next three years.</p>

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