



UNION PRIDE - PRAIRIE WIDE

PSAC Prairies 5th Triennial Convention

Winnipeg, MB • June 10 – June 12, 2011

October 29, 2010

CONVENTION CALL

To : All Locals, Branches, Component National Officers, Prairie Region Council, Area Councils, Prairie Regional Women's Committees, Prairie Region Equity Committees (Human Rights Committees)

The 5th Triennial Convention of the PSAC Prairie Region will be held in Winnipeg, Manitoba at the Fairmont Winnipeg Hotel beginning Friday, June 10, 2011 at 9:00 a.m. and concluding Sunday, June 12, 2011 at 12:30 p.m.

Who can be a Delegate to PSAC Prairie Region's Convention?

Section 10 of the PSAC Prairie Region By-Laws (reprinted below), determines who can be a delegate at the Convention:

Section 10 Representation and voting at the Prairie Region Triennial Convention

Sub-Section (1)

Each Local/Branch in good standing shall be entitled to one delegate for the first 100 members or part thereof, and to one delegate for each additional 100 members or part thereof, as determined by PSAC Constitution Section 4 Sub-Section (14).

Sub-Section (2)

The PRC members shall be delegates to the Prairie Region Triennial Convention.

Sub-Section (3)

A National Officer or their Alternate shall be entitled to attend the Prairie Region Triennial Convention as a delegate as per Section 19 Sub-Section (5) of the PSAC Constitution.

Sub-Section (4)

Each Regional Women's Committee in good standing will be entitled to one delegate to the Prairie Region Triennial Convention.

Sub-Section (5)

Each Regional Access, Pride, Unity and Human Rights committee in good standing, will be entitled to one delegate to the Prairie Region Triennial Convention.

Sub-Section (6)

Each Area Council in good standing will be entitled to one delegate to the Prairie Region Triennial Convention.

Credentials:

Each delegate, alternate, observer and guest must complete the credential forms that are enclosed. All completed credential forms for delegates and alternates must be signed by the President or another officer of the Local/Branch; Area Council; the Chair or Secretary of the Equity/Human Rights Committee; the Chair or Secretary of the Regional Women's Committee.

The credentials must be received in the Regional Executive Vice-President's office **no later than January 26th, 2011.**

Mail to: PSAC Prairie Convention Registration
c/o Robyn Benson
Regional Executive Vice-President, Prairies
Suite 460 – 175 Hargrave Street
Winnipeg MB R3C 3R8

Fax to: PSAC Prairie Convention Registration
Robyn Benson
(204) 943-0652

Registration:

There is a registration fee of **\$100.00** for each delegate and observer. This payment must accompany the credential and assistance/accommodation request form.

Please make your cheque payable to PSAC Prairies. Please indicate on the cheque the Local/Branch #, Regional Women's Committee, Area Council, Human Rights Committee and the name of the delegate(s) it is for. **You must pre-register to be a delegate.**

There will be no delegate assistance if the registration is received after the deadline of **January 26th, 2011.**

Transportation/Hotel Reservations

Delegates, observers and guests are expected to make their own transportation and hotel reservations. All delegates, observers and guests are responsible for the costs incurred for transportation and hotel accommodations. A block of hotel rooms has been reserved for our Convention. The cost of rooms ranges from \$159.00 to \$179.00. There are also some one bedroom suites available. Please complete your bookings **prior to May 9th, 2011.**

The address and phone number is:

The Fairmont Winnipeg Hotel, 2 Lombard Place, Winnipeg MB R3B 0Y3
Toll Free: 1-800-257-7544; Local Phone: 1-204-957-1350; Fax: 1-204-956-1791
Email: winnipeg@fairmont.com

Please identify yourself as a delegate, observer or guest to the 2011 PSAC Prairie Region Convention when booking your room to ensure you avail yourself of the Convention room rate.

Delegate Assistance:

The PSAC Convention and the Prairie Region Council has allocated funds to be used for delegate assistance. Each Local/Branch, Human Rights Committee, Regional Women's Committee and Area Council will be entitled to assistance for each delegate registered. Please note the subsidy for each delegate will not entirely cover the cost of transportation, hotel, loss of salary and per diem. In order to receive delegate assistance monies your registration form must be completed and received by the Regional Executive Vice-President's office no later than January 26th, 2011. It is possible that these amounts may be increased based on the number of delegate registrations received by the deadline date.

Each Alberta Delegate will receive approximately \$500.00.

Each Saskatchewan Delegate will receive approximately \$500.00.

Each Manitoba Delegate will receive approximately \$450.00 if they reside more than 100 kilometres from the Convention site. If they are within the 100 kilometre radius then the delegate will receive \$250.00.

Assistance/Accommodation Requirements:

Sign language interpretation, alternate format materials, childcare and other accommodation will be provided based on needs identified on the Assistance Request Form. To ensure that arrangements are made, please ensure your needs are identified and the form is sent with your credentials.

I look forward to seeing you in Winnipeg.

In Solidarity,

Robyn Benson
Regional Executive Vice-President

Encl.: Credential Form
Assistance Request Form

Cc: NBoD