



Public Service Alliance of Canada  
Alliance de la Fonction publique du Canada

**COMMITTED TO EQUALITY  
IN THE WORKPLACE**

# Employment Opportunity

**Competition Start Date: June 22, 2015**

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| <b>Competition Number:</b> | <b>Stu-Prairies-A2015</b>  |
| <b>Position Title:</b>     | <b>Student Research Assistant</b>  |
| <b>Branch/Section:</b>     | Regional Executive Vice-President Office   |
| <b>Employment Type:</b>    | Term – July to October 2015  |
| <b>Language:</b>           | English  |
| <b>Salary:</b>             | \$18.27/hour, 35 hours/week  |
| <b>Schedule:</b>           | Monday to Friday, seven (7) hours per day. Flexible work hours are possible to accommodate university classes. |
| <b>Group:</b>              | Excluded   |
| <b>Location:</b>           | Winnipeg Regional Office   |

**Note:** No travel or overtime required  
No relocation expenses will be provided.

### Responsibilities:

- Under the supervision of the Regional Executive Vice-President (REVP), and in collaboration with the Regional Political Communications Officer, the Research Assistant will be responsible for reviewing archived and current collective agreements of federal bargaining units (TB and agencies).
- The Research Assistant will gather and organize data from the collective agreements on the progression or introduction of certain benefits contained in the agreements.
- The Research Assistant will also be responsible to compare PSAC benefits to those of the public sector employees.
- The Research Assistant will also gather information from public sources on what each major political party has done or said in relation to the federal public service.
- The Research Assistant will compile an updated and comprehensive media database for media outlets in the Prairie Region
- The Research Assistant will also undertake any other research projects as determined by the REVP

### Qualifications

- Currently enrolled in a university undergraduate program
- Knowledge of and experience within the trade union movement
- Understanding of collective agreement language and general knowledge of collective bargaining
- Ability to review, analyze and organize data from a variety of sources
- Ability to find sources of information to provide data for specific purposes
- Ability to work independently
- Ability to meet specific timelines for completion of projects
- Good oral and written communication skills in English
- Good skills in conducting research

### Area of Search – This competition is open to:

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|---|
| <b>General Public</b>   |
| <b>Closing Date: June 29, 2015 at 3:30 p.m.</b><br>(Eastern time) |

### How to Apply

Please send your resume to **Alison Davis, Executive Assistant to Prairies REVP, at [davisa@psac.com](mailto:davisa@psac.com)**

### Notes

*The PSAC is committed to employment equity and is actively seeking to ensure a representative workforce. We encourage applications from members of equity seeking groups.*

*Please submit your résumé stating how your knowledge, skills and abilities relate to the qualifications of the position.*

*Accommodations are available on request for candidates taking part in all aspects of the selection process.*